



U.S. DEPARTMENT OF JUSTICE

Federal Bureau of Prisons

*Metropolitan Correctional Center*

*/50 Park Row  
New York, New York 10007*

DATE: August 12, 2019

REPLY TO  
ATTN OF:



SUBJECT: **STAFF RECALL**

TO: NYM Supervisors

On Monday August 12, 2019 at 1:00 P.M. we will have a Staff Recall on 2 Sally. It is important that all available staff attend. Department Head and Supervisors will provide coverage to various custodial posts for the recall. All Department Heads must be at their designated post relief no later than 12:40 P.M.

<b>POST</b>	<b>RELIEF STAFF</b>
Rear Gate	Safety
Internal	Supervisor of Education
Unit 2	Computer Services Manager
Unit 3	Unit Manager 2/3
5 North	Lock Shop Supervisor
5 South	Unit Manager 5/7
7 North	General Foreman
7 South	Health Services Administrator
9 North	Case Management Coordinator
9 South (OIC)	Special Housing unit Lieutenant
9 South (#2)	Correctional Systems Specialist
9 South (#3)	SIS Lieutenant
10 South (#1)	Chief Psychologist
11 North	Facilities Manager
11 South	Unit Manager 9/11
Front Lobby	Supervisory Attorney
C&A	Assistant Health Services Administrator
Control Officer #1	Administrative Lieutenant
Food Service	Food Services Administrator

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